

AMA' MAGIMATI TU

TUNAL TACHIWALIS: ____/____/____
Tunal/ Me'sti/ Xiwi'

I.- IYIHKUILUH TAHTANIWANI

Tuga: _____

Weyiahtepe': _____ Atape': _____

TAIHKUILUH PA PUALISMIH (DAH YEH GINEGI)

KURP: _____

TEPUSTATAGETZALIS (FIJOH U CELULAR: _____ DAH GA ASI' ITAMA'XTIS

XIWI: _____ UGI'X U SIWA': _____

II.- GEN WEH MUGAGI WA MUCHA AMA' TAIHKUILUH

XI'TALI WA SE X GEN WEH MI'SNUTZAH

- a) () Pa correoh elektronikoh
- b) () Icha kahtahtanilis
- c) () Tehwasa
- d) () Servicioh mensajeriah

DAH TIGIHTUH TAIHKUILUH C U D, XIGIHTU GAN TIMUCHANDIA.

Uhti _____ pualis kahtenu _____ pualis ihtigu _____

Paya'ahtepe' _____ Ipualis ahtepe' _____

Ahtepe` _____ Weyi ahtepe' _____



III.- TEPA' MA NESI WA TEPA' MA GIHTU TEIHKI GITAHTANIA SE

GAMA TEPA' MI'STZATENDEGA, MAHMA TIA TIGIHTUTI YEH MI'STAHTANIAH,
NUSA MUNEGI XIGIHTU INUCHI TEIHKI TI'MATI W AMA IMANI GASIGA YU TEH
TIGIHTU. DAH AYA' GALAGI WEH TI'TALIA SEYUMIH AMA' PA YI AMA'

IV. GEN WEH MUHMAGA IHKUILUH TAHTANILIS

XI'TALI WA SE X GEN WEH TI'NEGI MA MI'STZUHMAGILIGA TANANGILIS YEH
TI'MATISNEGI

Aya' mi'stahtanilah tumi

- a) () Tatagetzalis (ga xi'mati gan masi)
- b) () Xigitasa pa kahtatanilis
- c) () Nusa pa korreoh electroniko yeh guhma' tahtaniwani
- d) () Sesa itunah Ama', dah pa sempuali ama'

Wa tumi:

- a) () Sesa itunah ama', kua' pewa pa ama' sempuali wa se
- b) () Itunah ama' sertifikadah
- C) () Pa mensajeriah pa seyu' tauhmagilis, xigihtu gen: _____

Dah kua' ginegih ma gimatiga wa segi taihkuiluhmih

Xigihtu teihki ti'negi xi'mati

1. Itahtuh nehwayu

Te ituga itahtuh _____ ahtepe': _____

2. Te gugulis gipia

Xigihtu teihki: _____



V. GEN WEH TEPA' MUIHKUILUWA AMA'

1. Yeh gimatisnegi taihkuiluh weliti guhmaga se iama' taihkuiluh u pa yi ama' na' kantatanilis yeh gatendewah yeh guhmagah ama'.
2. kahtatanilis tapalewiti gama gichiwaga ama' taihkuiluh.
3. Gipia ke guhmaga sehseesa ama' taihkuiluh pa sehse tahtanilis. Kua' unu mia' tahtanih pa sesa taihkuiluh, yi weh musa muinkuiluwa pa sesa ama'.
4. Dah muhmaga ama' wa seyu' taga' yeh yawi pa ituga, gipia ke giwiga se ama' taihkuiluh pa ituga wa umextiga iyihkuiluh seyu' taga' u siwa'. Dah se kahtanechigulu u kahtama'xtalis, ama' weh muchiwa wa ipresentanteh legal, se yeh tagatagetzah u seyu' yeh gena gipia ama' ga yeh weh gihkuiluwa.
5. Kua' tahtanilis ginenih magimatiga wa ayehwa itegu nemi gitahtania, kahtahtanilis ghilithi yeh tamatisnegi ga ama' taihkuiluh gipia ke ginextia na' kahli ga gipiah, unu' yi tahtanilis. Pa mahta'ti tunalis kua mutahta ama' (dag ga tegiwah u se kahtatanilis ya gihtuti gema munangiliti.)
6. Gipia ke tepa' gihtuwa ama' teihki munegi, wa gipia ke gita tegi gipia ama',
7. Ama' taihkuiluh se, ga temagati pa yeh tahtaniwani Dah ginegi wa, aya', gen se rekisitoh gama gitahtaniga.

VI. TAMATILIS PA INUCHIMIH

1. Teh ti'pia amamih u tigasi pa kahtatanilis, yeh unu' pa avenida Americas, pualis 270, paya'htepe' Mariah Esther; Xalapa, Ver. tunalis wa Pa horah kua' tegipanuwah wa/u titahtani pa korreoh ver_transut@inea.gob.mx
2. Weh ti'chixtia yi ama' taihkuiluh pa seyu' ama'.
3. Ama' taihkuiluh weh muhmaga pa korreoh u pa mensajeriah, dah tahtaniwani mayawi yehwa u dah guhmaga seyu' pa ituga pa kahtahtanilis, weh ginextiah iyama ku gen gihkuiluh u pa yi formatoh. Kahtahtanilis giguhmagati pa korreoh, gen gitah, se ama' ga gikuih wa fechah ga asi'ya wa ipualismih folioh.
4. Aya' weh mutahtani kumati ama' taihkuiluh yeh gihtuwa yi formatoh.
5. Ga ma gitahtaniga tahtanilis aya' ginegi ama' ga nesi xaya'
6. Yeh ginegi ma gimati yi tahtanilis aya' mumaga tumi, ximuhmaga u gigixtilia itunah certificada gena munegi tumi.
7. Tanangilis pa ama' taihkuiluh ya unuti pa mahta'ti tunalis kua' gitahtangih solicitud. Weh panu mia' tunal kusa gen a'xtu, kua' ma unu teihki muye'talia gipia ke gimati yeh gimatisnegi. Dah yeh muhtuwa pa yi ama' aya' masi yeh mutemuwa u itahkuiluh aye'ti unu', kahtahtanilis weh ghilia tahtaniwani, ga dah



seyu' taihkuilu u magiye'tali yeh gihtuh pa eyi tunalis. Yi tahtanilis munegi pa mahta'ti tunalis, wa ya muchihtiatu kua' itegu tanangili.

8. Tahtanilis ya muwigati pa mahta'ti tunalis kua' gihlikih wa kua' itegu aya' tegichiwa, dah taga' u siwa' gine' magimagaga taihkuiluh pa itunah ama' u certificadah u pa mensajeriah, pa mahta'ti tunalis pewa mutaluwa pa tunatih musta ga yeh ginegi yi ama' gipia ke gipagawa.

9. Si gihliah ga aya' weh ginextiliah itahtanilis weh gitalia yehwa u seyuh pa ituga, weh gitahtania seh pa Institutoh Veracruzano de Accesoh a la Informacion, pa kaxtuli tunalis kua' gihliki ga aya' weli', gama gimati yehwa.

10. Nusa weliti muye'yaliah seh kua' tahtanuwani aya' weliti, ate gipia tumi o gen weh giguhmagiliah wa kua' tahtaniwani gita ga puliwi taihkuiluh u aya' gen yeh gitahta.

11. Kahtatanilis aya' weh gichiwa tramiteh ama' pa yi kasos: kua' ama' taihkuiluh gihtuwa tahtuh aye'ti, kua' tahtaniwani gihtusa yusa tahtanilis; wa, Kua tahtanilis weh masi inuwiya, pa yi kasoh, kahtatanilis ya gihliti ga weh gitemuwa.

12. Titahtusnegi, aya' ti'mati teihki u tikuesitu' weh taihkuiluwa pa korreoh ver_transut@inea.gov.mx o al telefonoh (228) 8401935 ext. 1012

TAIHKUILUH YEH AYA' MUMATI PA SEH ACHISA, YEH GIMATISNEGI INUCHIMIH. Institutoh Veracruzano de Educacion pa los Adultos, pa Unidad Transparenciah, yeh gita yeh gitahtaniah taga u siwa' yeh gihtuwa. Iyihkuiluh itatagetzah mugeti gama: ma muchiwa kua' se ginegi magimati aihki yehwa wa nusa kua' ginegih ma nigangiliga; ma gimati ga yeh weh tahtani wa ma gihkuiluga teihki gichiwa. Nusa munegi, ga ma yeh gihtu ga yu yeh gihkuiluh weh gitahtanih ma munegi pa pualismih, dah aya' mu intuwa aihki ipah, g ama tepa' tegipanuwa. Dah aya' ginegi weh gihtuwa wa itaihkuiluh pa correoh electronicoh: ver_transut@inea.gov.mx. Gihliah ga aya' weh mu ihtuwa teihki gihtu, ya mu intuti achisa kua' segi tegiwah gitahtanis, tepa' gipia ke muchiwa. Yeh gimatisnegi teihki gichiwa wa yi ama' taihkuiluh wa teihki se weh gichiwa, welitih galagih pa gan gihtuwa teihki taihkuiluh aya' weh munextia pa correoh electronicoh <http://www.ivea.gov.mx/avisos-de-privacidad/>, ku gen pa itegahli Institutoh.

